

COGNITA



North Bridge House
Senior Canonbury

Admissions Policy

September 2018

General Statement:

The aim of our admissions policy and process is to identify and admit children who will contribute to and benefit from the ethos and activities of the school community. We are dedicated to treating all applicants with care and respect and allowing them opportunity to demonstrate their suitability for a place at North Bridge House Canonbury.

For all main points of entry, North Bridge House Canonbury receives more applications than it has places, and as such cannot offer places to all those who apply. However, we are proud of our mixed ability intake and do not select solely, or even primarily, on academic ability. Our written assessments in Mathematics and English serve to ensure that any candidate to whom we offer a place is appropriately equipped to access our curriculum. As outlined in the following pages, we take into account a range of factors when selecting which students will be offered a place.

Entry criteria for admission into Year 7 (11+)

Our primary selection criterion is the extent to which an applicant exhibits behaviour in line with the school's ethos and aims; we are seeking to identify students who possess motivation and perseverance, and who will contribute fully to the school community. Successful applicants also need to possess the necessary Mathematical and English levels to appropriately access the curriculum*

North Bridge House Canonbury prides itself on being a local school and with a strong sense of community. Consequently, preference will be given to applicants of siblings and applicants who reside within a two mile radius of the school. However, neither of these factors will be sufficient in themselves to guarantee a place.

** We are proud of being an inclusive school and do not believe that a mixed ability intake hinders progress for students at either end of our academic spectrum. However, in instances where a child's mathematical or English ability is substantially below the cohort average, we believe they would likely be better served at an alternative school*

Admissions Process Year 7 (11+)

An assessment day is held each January and places are allocated within three weeks of the assessment date. The assessment process consists of the following components:

1. A two part group interview with a member of the school's Senior Leadership Team. This will consist of
 - a. Questions in relation the candidates interests and understanding of local and global events
 - b. Discussion deriving from provided stimulus material
2. Written tests in Maths and English (45 minutes each)
3. A confidential reference from the child's Headteacher

We see little value in tutoring for our entrance assessment.

Internal Applicants

Students who joined North Bridge House Prep prior to the summer term of Year 5 will be made an offer of a place at NBH Canonbury, subject to receipt of a satisfactory Headteacher reference. However, interested applicants are required to complete and return a Registration Form (no fee required). If we do not receive an application form then we cannot guarantee a place.

Students at NBH Prep in Year 6 or above as of September 2018 will not be affected by the closure of Year 9 as an external entry point in 2019 and will be able to transfer, subject to receipt of a satisfactory Headteacher reference. Students in Year 5 or below are entitled to entry Year 7, but not Year 9, entry.

External Applicants

All external applicants should complete and return a Registration Form together with the £100 registration fee. Applicants will be invited for an assessment and a reference requested from their current school.

Entry criteria and admission into Year 12

All students wishing to join our Sixth Form should be registered by the autumn term prior to the proposed year of entry. The admissions procedure takes place throughout the following spring and summer terms.

Transfer at 16+ from Year 11 demands that a student is adaptable and eager to seize the opportunities NBH Canonbury provides both in and out of the classroom. All applicants will be required to nominate their A-Level choices on their application forms so that they may be interviewed by relevant subject teachers during the assessment process. A general interview with the Head, Deputy Head or Head of Sixth Form will also take place.

Whilst there is no written element to the assessment, any offer will be conditional upon the candidate achieving the GCSE grades shown below:

- Five subjects at Grade 6 or above including English Language *or* Maths

Prior to the offer stage, references will be sought from each student's current school.

Satisfactory performance in Year 12 is a prerequisite for continuation into Year 13. Progression will be decided through discussion with the Head of Sixth Form and subject teachers.

Internal Applicants

Applications from students at North Bridge House Senior Schools in both Canonbury and Hampstead will be given priority for places into Year 12. However, they must still meet the GCSE requirements set out above

External Applicants

All external applicants should complete and return a Registration Form together with the £100 registration fee. Applicants will be invited for an assessment and a reference requested from their current school.

Offer

On offer of a place, parents will be requested to complete the attached acceptance form and return it to us with a non-refundable deposit of £2000. Once a place has been accepted, please do be aware that we require one full term's notice if you do not intend to take the place. Any withdrawal notices that we receive after this time will incur liability of fees in lieu.

Waiting list

If no place is available, parents may place their child's name on the waiting list for the school. The school cannot guarantee when a place may become available.

Appeal

There is no appeal process for admission to the school. The decision of the Headteacher is final.

False information

Where the school has made an offer of a place on the basis of a fraudulent or intentionally misleading application, which has effectively denied a place to a child with a stronger claim, the offer of a place will be withdrawn.

Overseas pupils/Pupils with English as an additional language

We welcome pupils from a wide variety of cultural backgrounds, including overseas pupils and those with English as an additional language (EAL). However, all students must meet the entry requirement stipulated above. If a student for who English is an additional a language is offered a place, additional language support will be provided as appropriate.

Overseas students are required to have a guardian who is resident in the UK and who can act on behalf of the parents, if required.

Special educational needs and disabilities

Subject to our entry requirements being met, we welcome pupils with special educational needs or disabilities. We advise parents of children with special educational needs and/or disabilities to discuss their child’s requirements with the school before registering for a place. This will enable the school to determine whether the school can support their needs fully, and consider if, with reasonable adjustments, our site can accommodate them. Where necessary, parents will be asked to provide a copy of an Educational Psychologist’s report or a medical report and the school may need to discuss provision with external agencies. The cost of such reports is the responsibility of the parent.

To enable all candidates to fully showcase their abilities in entrance examination, Access arrangements will be put in place for pupils, in line with JCQ regulations for the conduct of public examinations.

Admissions Register

The School maintains an Admissions Register in line with regulatory requirements.

Signed:

Date: 1st September 2018



Jonathan Taylor
Head Teacher

Implementation date 01.08.2018
Review date July 2019